
LAKE-SUMTER STATE COLLEGE
ADMINISTRATIVE PROCEDURE

TITLE: SEXUAL BATTERY

NUMBER 2-16

REFERENCE: FL Statute 794.011
Rule 2.07

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The District Board maintains that the criminal act of sexual battery, as defined by Florida Statutes 794.011, shall not be condoned.

The purpose of this procedure is to define:

- a. Sexual battery as conduct in violation of Florida Statute 794.011 and College Rule 2.07;
- b. The College's procedures in responding to such conduct;
- c. The rights of victims and assistance available to them.

Sexual battery is defined by Florida Statutes 794.011:

"Sexual battery" means oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object; however, sexual battery does not include an act done for a bona fide medical purpose.

Rule 2.07 Sexual Battery and this procedure applies to conduct on Lake-Sumter State College (LSSC) property, or at College sponsored events and activities, whether on or off campus. Violators are subject to penalties as defined by law and student and employee disciplinary policies and procedures of the College.

Victims or witnesses of sexual battery shall immediately contact local law enforcement authorities. Immediate reporting is important because delayed reporting may jeopardize the collecting of evidence critical to law enforcement. Employees who are either victims or witnesses shall report the incident to the office of the Vice President of Enrollment & Student Affairs. Students who are either victims or witnesses shall contact the office of the Vice President of Student Affairs.

Any student or employee learning of a sexual battery incident in connection with a College sponsored or College related function, whether on or off campus, shall report the incident to a Vice President.

The President and College Attorney shall be responsible for all legal issues arising from sexual battery incidents, including internal administrative and disciplinary proceedings against employee or student violators.

a. Employee Sexual Battery Incidents:

For sexual battery incidents involving employees, the Vice President of Business Affairs shall coordinate the handling for the College of such incidents with the assistance of other College staff members as he/she deems appropriate. The vice president shall coordinate with:

1. Human Resources the provision of assistance to the victim and, if appropriate, to the victim's family and;
2. College Relations for internal and external media communication.

b. Student Sexual Battery Incidents:

For sexual battery incidents involving students the Vice President of Enrollment & Student Affairs shall coordinate the handling of such incidents for the College with the assistance of other College staff and/or faculty members as he/she deems appropriate. The Vice President shall coordinate with:

1. The student development staff designees for the provision of assistance to the victim and, if appropriate, to the victim's family and;
2. College Relations for internal and external media communication.

c. Combined Student and Employee Sexual Battery Incidents:

For sexual battery incidents involving both students and employees the Vice Presidents of Finance and Administrative Affairs and Enrollment & Student Affairs shall handle jointly such incidents with the assistance of other College staff, faculty, law enforcement agencies, etc., as they deem appropriate. The Vice President of Finance and Administrative Affairs shall be responsible for reporting the incidents to law enforcement agencies, if appropriate, and for

Coordination with College Relations media communication.

d. Assistance for Victims:

Under the umbrella of Rule 2.07 and this Procedure, victims of sexual battery are urged to seek medical and psychological attention.

Medical attention may be necessary for internal or emotional injuries, pregnancy, or sexually transmitted diseases. A delay in receiving medical attention may also affect the ability to collect evidence which could support a charge of sexual battery.

Employees and students who are victims of sexual battery will be referred to the College's contracted professional counseling services through either the Employee or Student Assistance Programs.

e. Employee and Student Discipline:

Besides being subject to penalties as prescribed by law, employees who are violators shall be disciplined in keeping with the seriousness of the offense as defined by Progressive Discipline Rule 5.08 and Procedure 5-25. Students who are violators shall be subject to discipline as defined in the Student Handbook.

As directed by the President, employees and students will be notified through appropriate channels of communication of this Procedure and its associated Rule. The College shall also provide learning opportunities for students and employees about how to prevent and deal with sexual battery.

New: 10/20/08