



the DBOT, the author of the proposed change must take one of two courses of action.

a. Withdraw the proposed change without prejudice verbally at the DBOT meeting or in writing to the College President.

b. Make the necessary changes and contact the College President to

meeting of the proposed change with the DBOT at the next meeting of the DBOT. The author of the proposed change must be present at the meeting of the DBOT to discuss the proposed change.